

Meeting Minutes

Hutchinson Elementary

Date: February 24, 2022

Time: 6:00 p.m.

Location: Zoom Meeting ID: 848 652 6951 Passcode: tigers

- I. Call to order: 6:06 p.m.
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ms. Melissa St. Joy	P
Parent/Guardian		
Parent/Guardian		
Parent/Guardian		
Instructional Staff	Krystil Oliver	P
Instructional Staff	Brittany Jenkins Bingham	P
Instructional Staff	Laila Ogunyomi	P
Community Member	Michael Hopkins	P
Community Member	Zakiya Lescott	P
Swing Seat	Marquaan West	P
Student (High Schools)	N/A	

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: **K. Oliver** Seconded by: **B. Jenkins Bingham**
Members Approving: K. Oliver, B. Jenkins Bingham, L. Ogunyomi, Z. Lescott, M. West, M. Hopkins
Members Opposing:
Members Abstaining:
Motion Passes
- b. **Approval of Previous Minutes:** Motion made by: **Z. Lescott** Seconded by: **L. Ogunyomi**
Members Approving: K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi, Z. Lescott, M. West
Members Opposing:
Members Abstaining:
Motion Passes

IV. Discussion Items

Discussion Item 1: Budget Presentation

- a. Top 3 Strategic Plan Priorities for FY23:
 - Improve student mastery of core knowledge
 - Inform and engage the school community
 - Cultivate a rigorous STEM program model
- b. Request is to maintain all classroom teachers.
- c. Family engagement is allotted \$6,000. If enrollment increases beyond 259 students \$10,000 will be added to family engagement.
- d. Ms. St. Joy explained the FY23 CARES Allocations would be used to purchase a teacher, 2 paraprofessionals, 1 instructional coach, and teaching supplies.
- e. Mr. West asked how the school will continue with student and family engagement if “Communities In Schools” is not in the school budget for next year. Ms. St. Joy stated that the Care Team will fill in the gap. Ms. St. Joy will meet with Joy Hunter to see what funding is available at the district level.

Principal’s Report

- b. Hutchinson has made improvements in student attendance. December had an 86% average daily attendance, and the current average daily attendance is 90%
- c. The cluster food bank is scheduled for 3/15/22 (9am-Noon).
- d. Upcoming principal conversations will be held on 3/14/22 (10am and 5pm)
- e. MAP testing will begin March 7th- March 28th
- f. Georgia Milestone Testing will begin May 2nd-May 13th.

V. Announcement: None

VI. Adjournment

Motion made by: [K. Oliver](#) Seconded by: [L. Ogunyomi](#)

Members Approving: K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi, Z. Lescott, M. West

Members Opposing:

Members Abstaining:

Motion Passes

ADJOURNED AT 6:49 p.m.

Meeting Minutes

Minutes Taken By: Krystil Oliver

Position: Secretary

Date Approved: 3/10/22